

Employment Application



Tra-Serv

Name: _____ Date: _____
 Address: _____ Social Security Number: _____
 Telephone: _____ Position applied for: _____
 Can work: _____ Full-time _____ Part-time _____ Temporary _____
 Date you can start: _____

Employment History: (Begin with the most recent position)

| Date of Employment Month - Year | Name and Address of Employer (including military service) Name & Telephone of Supervisor | Job Title and Responsibilities | Salary | Reason for Leaving |
|------------------------------------|--|--------------------------------|--------|--------------------|
| From: _____ To: _____ | _____ | _____ | _____ | _____ |
| From: _____ To: _____ | _____ | _____ | _____ | _____ |
| From: _____ To: _____ | _____ | _____ | _____ | _____ |
| From: _____ To: _____ | _____ | _____ | _____ | _____ |
| From: _____ To: _____ | _____ | _____ | _____ | _____ |

May we contact the employers above? Yes No Are you currently employed: Yes No

| Education | Name & Location | Type of Diploma | Dates | Did You Graduate? |
|---------------------------|-----------------|-----------------|-------|-------------------|
| High School | _____ | _____ | _____ | _____ |
| Trade or Technical School | _____ | _____ | _____ | _____ |
| College | _____ | _____ | _____ | _____ |

Do you have any experience in the following job areas?:

| <u>Yes</u> | <u>No</u> | <u># yrs</u> | | <u>Yes</u> | <u>No</u> | <u># yrs</u> | |
|------------|-----------|--------------|--|------------|-----------|--------------|---|
| ___ | ___ | ___ | Driving a truck and trailer | ___ | ___ | ___ | Building vent doors |
| ___ | ___ | ___ | Operating a fork lift | ___ | ___ | ___ | Cutting vents & installing doors |
| ___ | ___ | ___ | Assembling standard truck bodies | ___ | ___ | ___ | Installing ice bunkers, blowers, insulation, and refrigeration equipment |
| ___ | ___ | ___ | Replacing metal on trailers | ___ | ___ | ___ | Installing power take-offs, pumps, winches |
| ___ | ___ | ___ | Repairing air and vacuum brakes | ___ | ___ | ___ | Electric welding |
| ___ | ___ | ___ | Packing and adjusting wheel bearings | ___ | ___ | ___ | Acetylene welding |
| ___ | ___ | ___ | Completely repairing all trailer under- construction, both single axle & tandem | ___ | ___ | ___ | Welding non-ferrous metals (such as aluminum & magnesium) |
| ___ | ___ | ___ | Relining and adjusting brakes | ___ | ___ | ___ | MIG welding |
| ___ | ___ | ___ | Analyzing brake operating system problems | ___ | ___ | ___ | TIG welding |
| ___ | ___ | ___ | Turning brake drums | ___ | ___ | ___ | Light metal welding |
| ___ | ___ | ___ | Repairing, hooking up, tracing out, & replacing light wiring | ___ | ___ | ___ | Heavy metal welding |
| ___ | ___ | ___ | Preparing trailer or truck for painting | ___ | ___ | ___ | Cutting with oxy-acetylene torch |
| ___ | ___ | ___ | Painting | ___ | ___ | ___ | Would you be willing to go to welding school, at your own expense, to improve your welding ability? |
| ___ | ___ | ___ | Repairing stainless steel vans | ___ | ___ | ___ | |
| ___ | ___ | ___ | Removing & installing floors | | | | |
| ___ | ___ | ___ | Removing & replacing crossmembers | | | | |

List any other special skills or training:

PLEASE LIST BELOW 3 PERSONAL REFERENCES WITH WHOM WE MAY INQUIRE:

| NAME | ADDRESS | PHONE NUMBER |
|-------------|----------------|---------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Important - Please Read and Sign

As an equal opportunity employer this company's policy, as well as Federal and State Law, prohibits discrimination in employment based on race, color, religion, sex, national origin, physical handicap, or age with respect to individuals at least 18 years of age.

As part of this application for employment, I hereby authorize the company to investigate my references and to make an independent investigation of my character, conduct and employment records.

I further agree that failure to reveal any prior employer, or the giving of false or misleading information by me will be grounds for termination of employment.

Signature: _____ **Date:** _____

FOR COMPANY USE ONLY

Interviewer: _____ Date: _____
Comments:

Hired Department: _____ Position: _____
Starting Date: _____ Salary: _____ DOB: _____

Approved: _____